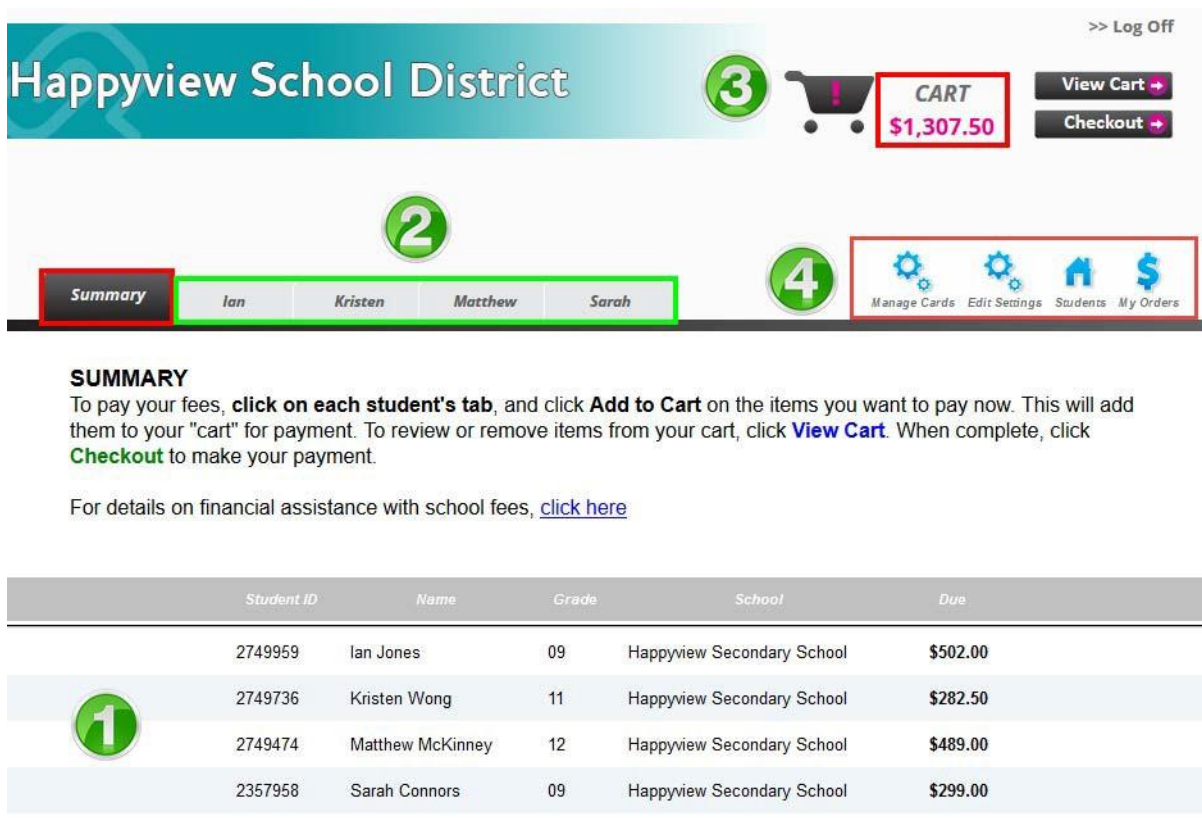


Understanding the Fee Summary Page



Happyview School District

>> Log Off

CART
\$1,307.50

View Cart +
Checkout +

Summary | Ian | Kristen | Matthew | Sarah

Manage Cards | Edit Settings | Students | My Orders

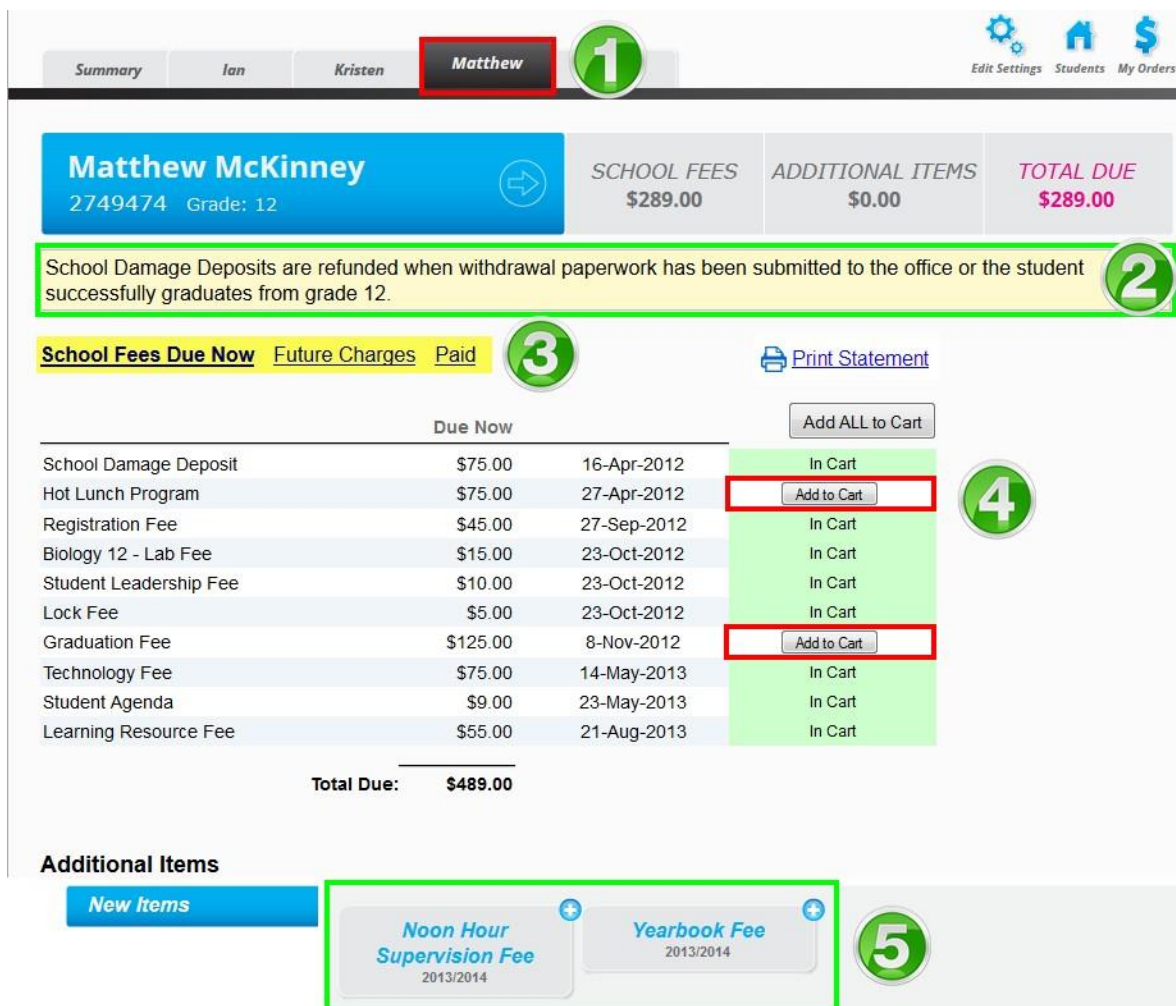
SUMMARY
To pay your fees, **click on each student's tab**, and click **Add to Cart** on the items you want to pay now. This will add them to your "cart" for payment. To review or remove items from your cart, click **View Cart**. When complete, click **Checkout** to make your payment.

For details on financial assistance with school fees, [click here](#)

Student ID	Name	Grade	School	Due
2749959	Ian Jones	09	Happyview Secondary School	\$502.00
2749736	Kristen Wong	11	Happyview Secondary School	\$282.50
2749474	Matthew McKinney	12	Happyview Secondary School	\$489.00
2357958	Sarah Connors	09	Happyview Secondary School	\$299.00

- After adding all students, you will be brought to a Summary Page that displays the outstanding balance for each student attached to your parent account.
- Each student will also have their own separate tab that displays a detailed breakdown of fees on individual accounts.
- The total amount due for all children will appear in the CART total in the top right corner of the window.
- Click on different Account icons to view or edit details of your parent account:
 - > Edit Settings - edit your e-mail, password, or name.
 - > Students - add or remove students from your account.
 - > My Orders - view past payments on your account.

Understanding the Student Account Tab



The screenshot shows the 'Matthew' student account tab. At the top, there are tabs for 'Summary', 'Ian', 'Kristen', and 'Matthew' (highlighted with a red box and a green circle with the number 1). To the right are icons for 'Edit Settings', 'Students', and 'My Orders'. Below the tabs, a blue box displays the student's name 'Matthew McKinney' and ID '2749474' with a grade of '12'. To the right of this box are three summary boxes: 'SCHOOL FEES \$289.00', 'ADDITIONAL ITEMS \$0.00', and 'TOTAL DUE \$289.00'. A yellow banner below these boxes contains a note about school damage deposits, with a green circle and the number 2. Below the banner are three tabs: 'School Fees Due Now' (highlighted), 'Future Charges', and 'Paid', with a green circle and the number 3. To the right of these tabs is a 'Print Statement' link. A table of 'Due Now' fees follows, with a green circle and the number 4 pointing to the 'Add to Cart' buttons. The table lists various fees like 'School Damage Deposit', 'Hot Lunch Program', 'Registration Fee', etc., with their amounts and due dates. At the bottom of the table is a 'Total Due: \$489.00'. Below the table is an 'Additional Items' section with a 'New Items' button and two items: 'Noon Hour Supervision Fee' and 'Yearbook Fee', with a green circle and the number 5 pointing to this section.

Matthew McKinney
2749474 Grade: 12

SCHOOL FEES \$289.00 **ADDITIONAL ITEMS** \$0.00 **TOTAL DUE** \$289.00

School Damage Deposits are refunded when withdrawal paperwork has been submitted to the office or the student successfully graduates from grade 12.

School Fees Due Now Future Charges Paid

Print Statement

Due Now			
School Damage Deposit	\$75.00	16-Apr-2012	In Cart
Hot Lunch Program	\$75.00	27-Apr-2012	Add to Cart
Registration Fee	\$45.00	27-Sep-2012	In Cart
Biology 12 - Lab Fee	\$15.00	23-Oct-2012	In Cart
Student Leadership Fee	\$10.00	23-Oct-2012	In Cart
Lock Fee	\$5.00	23-Oct-2012	In Cart
Graduation Fee	\$125.00	8-Nov-2012	Add to Cart
Technology Fee	\$75.00	14-May-2013	In Cart
Student Agenda	\$9.00	23-May-2013	In Cart
Learning Resource Fee	\$55.00	21-Aug-2013	In Cart
Total Due:		\$489.00	

Additional Items

New Items

Noon Hour Supervision Fee 2013/2014

Yearbook Fee 2013/2014

1. Click on each tab to review individual student fees.
2. Any notes from the school or district will appear in yellow at the top of the screen.
3. The default view is School Fees Due Now, but you can also view Future Charges and past Paid.
4. Depending on the setup of your district's online payment website, mandatory school fees may already been added to the shopping cart automatically, or you may have the option of choosing which fees to add to the cart.
5. At the bottom of the window is a section called Additional Items, which are optional fees that can be added to a shopping cart. These fees are not included in a student's outstanding balance until added to the cart.

Printing Student Account Statements

Parent Account > Specific Student tab

You can print and save student account statements to your computer for any child attached to your parent account.



The screenshot shows the Happyview School District parent account interface. The top navigation bar includes 'Summary', 'Siddhesh', 'Juliana', and 'Asher' (highlighted with a red box and a green circle with the number 1). Below the navigation bar, the 'Asher Green' student profile is displayed with a 'Print Statement' link (highlighted with a red box and a green circle with the number 2). A green arrow points from the 'Print Statement' link to a pop-up window showing the 'Student Account Summary' for Orchard Park Elementary (Beta). The pop-up window displays the student's name, address, and a table of 'Current Charges' with columns for Fee, Paid, and Due. A green circle with the number 4 highlights the print and save icons in the bottom right corner of the pop-up window.

1. Navigate to the appropriate student tab.
2. Click on the Print Statement link.
3. The student account statement will pop-up in another window.
4. Print or save the statement to your computer.

Printing Payment Receipts

[Parent Account](#) > [My Orders](#)

You can print and save payment receipts from the online payment website.



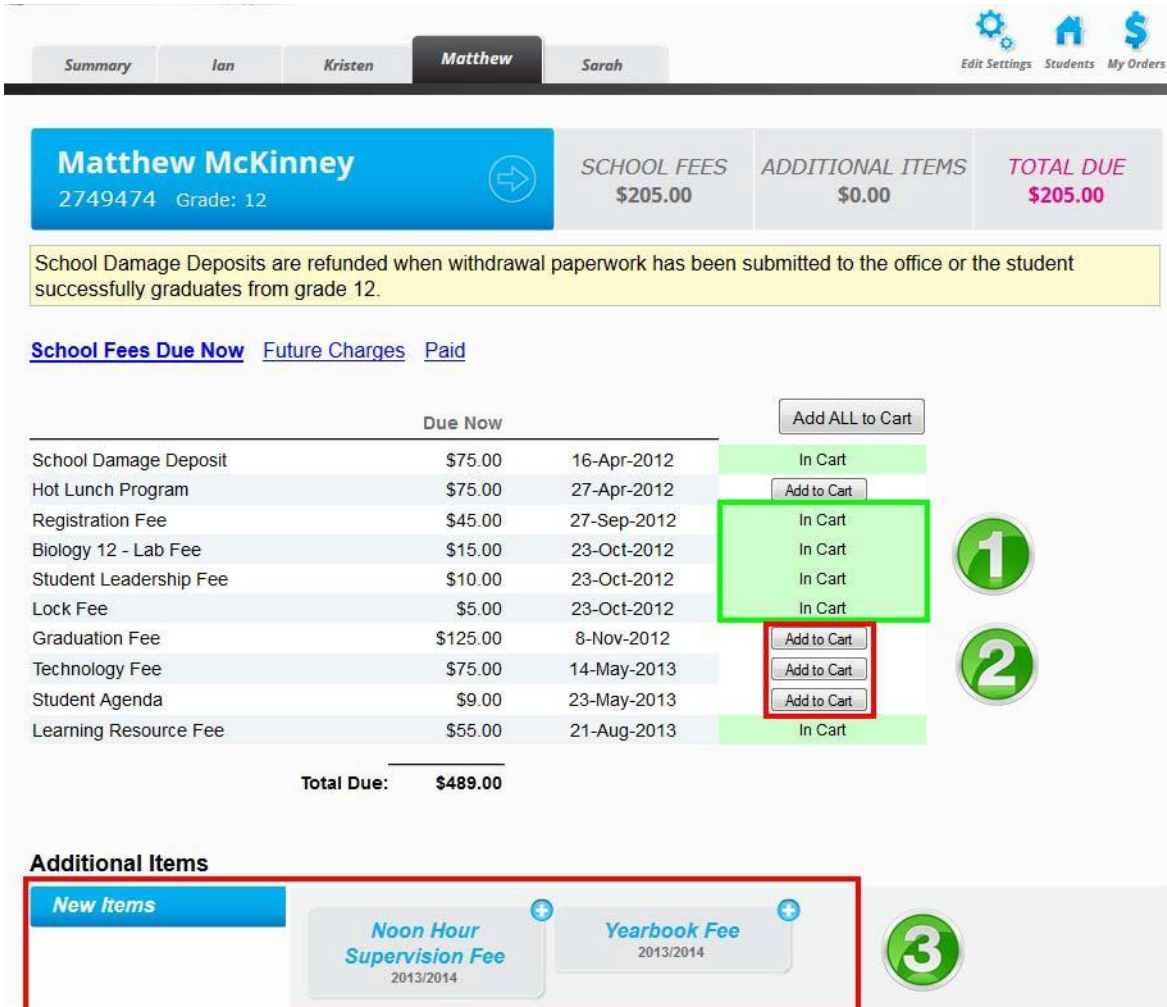
Payment History

Date	Details	Receipt
8/27/2013 12:43:22 PM	h School ***2486	Receipt
8/27/2013 12:43:22 PM	School ***2486	Receipt
8/27/2013 12:43:22 PM	School ***2486	Receipt
9/19/2013 10:05:05 AM	School ***2486	Receipt
9/25/2013 9:12:19 AM	School 732	Receipt

1. Click on the My Orders icon.
2. In the Payment History window, select Receipt in the far-right column to save or print the desired payment receipt.

Adding Fees to the Cart

Mandatory school fees may or may not already be in a parent's shopping cart. These settings are determined by the school district and will vary.



The screenshot shows the Rycor School Online Payments interface for a student named Matthew McKinney (ID: 2749474, Grade: 12). The interface includes a navigation bar with tabs for Summary, Ian, Kristen, Matthew (selected), and Sarah. A top summary bar shows the current cart status: SCHOOL FEES \$205.00, ADDITIONAL ITEMS \$0.00, and TOTAL DUE \$205.00. A yellow banner states: "School Damage Deposits are refunded when withdrawal paperwork has been submitted to the office or the student successfully graduates from grade 12." Below this, there are tabs for School Fees Due Now, Future Charges, and Paid. The 'School Fees Due Now' tab is active, displaying a table of fees. A green box highlights the 'In Cart' status for several fees, and a red box highlights the 'Add to Cart' buttons for others. A green circle with the number 1 points to the 'In Cart' status, and a green circle with the number 2 points to the 'Add to Cart' buttons. The 'Additional Items' section at the bottom shows two optional fees: Noon Hour Supervision Fee and Yearbook Fee, both with 'Add to Cart' buttons. A green circle with the number 3 points to these buttons. The total due is \$489.00.

Due Now			
School Damage Deposit	\$75.00	16-Apr-2012	In Cart
Hot Lunch Program	\$75.00	27-Apr-2012	Add to Cart
Registration Fee	\$45.00	27-Sep-2012	In Cart
Biology 12 - Lab Fee	\$15.00	23-Oct-2012	In Cart
Student Leadership Fee	\$10.00	23-Oct-2012	In Cart
Lock Fee	\$5.00	23-Oct-2012	In Cart
Graduation Fee	\$125.00	8-Nov-2012	Add to Cart
Technology Fee	\$75.00	14-May-2013	Add to Cart
Student Agenda	\$9.00	23-May-2013	Add to Cart
Learning Resource Fee	\$55.00	21-Aug-2013	In Cart
Total Due:		\$489.00	

Additional Items

New Items

- Noon Hour Supervision Fee 2013/2014
- Yearbook Fee 2013/2014

1. Fees that have the Add to Cart button next to them must be added to the cart before they can be paid for. As soon as you click on the Add to Cart button, the CART total will automatically update to reflect the new balance.
2. Fees that appear as buttons in the Additional Items area are optional and must be added to the cart before they can be purchased. After you click on the button, a confirmation box will pop-up and prompt you to add the fee to your cart.

Viewing the Cart

After you have added all fees to your shopping cart, click on View Cart in the top right-hand corner of the screen to review your cart. Depending on the payment settings of your school district, you may, or may not be allowed to remove mandatory fees from your cart. If you see remove buttons next to each fee, you can click on them and your Student Total will adjust accordingly. Once you are ready to make payment, click on the Pay Now button.

Cart Total: \$333.25

Pay Now

Stephanie Rodriguez

Due Pay

2014/2015

General Fees		\$124.00
Graduation Fee	\$50.00	\$50.00
Learning Resource Fee	\$55.00	\$55.00
Student Agenda	\$9.00	\$9.00
Student Leadership Fee	\$10.00	\$10.00
Individual Assessments		\$75.00
Football Uniform	\$70.00	\$70.00
Lock Fee	\$5.00	\$5.00

remove
remove
remove
remove

remove
remove

Student Payment: 199.00

Update Cart

Alex Town

Due Pay

2014/2015

Course Fees		\$70.25
Biology 11 - Lab Fee	\$15.00	\$15.00
French Workbook 10	\$14.50	\$14.50
Instrument Rental	\$25.00	\$25.00
Math 10 Textbook Rental - S2	\$15.75	\$15.75
General Fees		\$64.00
Registration Fee	\$45.00	\$45.00
Student Agenda	\$9.00	\$9.00
Student Leadership Fee	\$10.00	\$10.00

remove
remove
remove
remove

remove
remove
remove

Student Payment: 134.25

Update Cart

Payment Amount: \$333.25

Sub Total: \$333.25

Total Payment: \$333.25



Pay Now

Making a Partial Payment

If partial payments are an option made available by your School District, you can choose to pay for a portion of school fees if you do not wish to pay the full amount.

- When viewing your cart total, you can delete the amount in the green Student Payment box for each student, and change it to another amount.

Cart Total: \$155.25

Pay Now

Alex Town

Due Pay

2014/2015

Course Fees \$70.25

Biology 11 - Lab Fee	\$15.00	\$15.00
French Workbook 10	\$14.50	\$14.50
Instrument Rental	\$25.00	\$25.00
Math 10 Textbook Rental - S2	\$15.75	\$15.75

remove

remove

remove

remove

General Fees \$85.00

Activity Card	\$5.00	\$5.00
Student Activity Fee	\$70.00	\$70.00
Student Leadership Fee	\$10.00	\$10.00

remove

remove

remove

Student Payment:

Update Cart

Payment Amount: \$155.25

Sub Total: \$155.25

Total Payment: \$155.25

Pay Now

- Click on the Update Cart button to update your total payment amount. Payments will be applied to fees based on a priority ranking system determined by the School District.
- Click on the PayNow button when ready to provide payment.

Checking Out

After reviewing each student tab, click the Checkout button in the top right-hand corner of the window to pay for school fees. If you are viewing fees from the Cart, click the PayNow button to checkout.

Enter Payment Details

Once you are brought to the Payment Details page, select your Payment Type:

- Credit Card, VISA Debit, Debit Mastercard
- Electronic Check (USA only)

Payment Details

Choose Payment Type:

[Manage Saved Cards](#)

- ☒ Credit Card
☐ Electronic Check

Pay by Credit Card



Cardholder Name
 Credit Card Number
 Expiration Date 01 (Jan) / 2014
 CVD (# on back of card)

Payment Amount: \$300.00 US

[Cancel](#)

[Submit Payment](#)

Stephanie Rodriguez

Due Pay

2014/2015

General Fees		\$195.00
Graduation Fee	\$50.00	\$50.00
Learning Resource Fee	\$55.00	\$55.00
September - Hot Lunch Program	\$25.00	\$25.00
Sr. Registration Fee	\$55.00	\$55.00
Student Leadership Fee	\$10.00	\$10.00

Individual Assessments		\$5.00
Lock Fee	\$5.00	\$5.00

Student Total: \$200.00

Alex Town

Due Pay

2014/2015

Course Fees		\$40.00
Biology 11 - Lab Fee	\$15.00	\$15.00
French Workbook 10	\$14.50	\$0.00
Instrument Rental	\$25.00	\$25.00
Math 10 Textbook Rental - S2	\$15.75	\$0.00

General Fees		\$60.00
Activity Card	\$5.00	\$0.00
Student Activity Fee	\$70.00	\$50.00
Student Leadership Fee	\$10.00	\$10.00





Student Total: \$100.00

Payment Amount: \$300.00

Credit Card Payments

Your School District determines which credit card companies they will accept payments from. If you do not see the logo of your credit card on your school district payment website, it means this method is not accepted.

Pay by Credit Card

Cardholder Name

Credit Card Number

Expiration Date /

CVD (# on back of card)

Payment Amount: **\$788.00 CDN**

Check your E-mail for Online Payment Receipt

After you have successfully submitted your payment, you should check your e-mail for an electronic receipt that will look similar to the image below.

The email will be sent from StudentQuickPay.com and the Subject will be 'School Payment Receipt/ Confirmation'.

If you do not receive an e-mail within half an hour of payment, you should first check your Spam folder and also ensure that you are checking the correct e-mail account that is attached to your online payment parent account.

If the receipt is not in your Spam folder and you are certain you are checking the correct e-mail account, please click on the link for Technical Support for Parents located at the bottom of every online payment page and send an e-mail to the address provided.

Receipt / Confirmation

Thank you! Please find below the details of your transaction.

Please print and retain this email for your records.

This receipt / confirmation has been emailed to

Stephanie Rodriguez	Due	Paid
School Fees		\$64.00
Sr. Registration Fee	\$55.00	\$55.00
Student Agenda	\$9.00	\$9.00
Student Total:		\$64.00
Matthew Sadres	Due	Paid
School Fees		\$27.00
ECS Registration Fee	\$7.00	\$7.00
Jr. Activity Fee	\$20.00	\$20.00
Student Total:		\$27.00
Cart Total:		\$91.00
Payment Amount:		\$91.00

School Receipt:

ReceiptID: Ref#: 123456789012345678

AMOUNT: 91.00

Response Code: 00 Auth: 123456 Time: 1/23/2015 10:18:06 AM

Date Code: 1/23/2015 10:18:06 AM Type: 00

Card Type: VISO Code: Trx#: 123456_78 AVS#: null CVD: null